Messages in Blackboard

Question: Want to know when your instructor sends you a Message in a Blackboard course without needing to log into your course?

Answer: The solution is to add the Message Module.

Here's how...

Once you log into your Blackboard account, go to your **My Institution** page in Blackboard.

Then select Add Module

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From the Add Module window, scroll down to My Messages and select add. Then scroll to the end of the page and select OK.

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On your **My Institution** page, you should now see the **My Messages** module, which can be dragged to a new position on the page.



Now when your instructor sends you a **Message** in Blackboard you will be able to see and access the message directly from your **My Institution** page!

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To learn more about Messages in Blackboard see:

https://en-us.help.blackboard.com/Learn/9.1 Older Versions/9.1 SP 12 and SP 13/Student/170 Tools/Course Messages

To learn more about customizing your My Institution Page see:

https://www.youtube.com/watch?v=qvhPFBKHik0&index=41&list=PLontY aReEU1v1P4Nq1ilNGlkfDUNQDZVI