



Adjunct Faculty Teaching Availability Form

Please complete the form below to indicate your availability to teach. Return this form at the soonest possible time once the upcoming semester schedule is released.

Semester (Highlight One) Fall Spring Summer Year: _____

Days of the Week	Times (AM and PM)	Location (including online)

Please indicate those course(s) in the subject area(s) that you are interested in teaching and would accept:

Course Number:	Course Title:

If this form is not returned in a timely fashion you may not get to teach the sections you want or we may assume you do not wish to teach in the given semester.

Name (Please Print) _____ Telephone Number _____

Signature _____ Date _____

Note: This memorandum does not constitute a guarantee or agreement that any particular course or time schedule will be offered or available.